

39. The Treasurer plus one Executive signature are required on all EMAS cheques. 3 Executive signatures are to be lodged at the Bank.
40. The EMAS donation to the EAF is to be paid no later than 31st January each year.
41. EMAS Committee Members, EMAS Coaches, EMAS Judges and EMAS Sub Committee Members, when undertaking EMAS approved activities, will be paid a mileage allowance in line with the GNAS rate which will be reviewed annually (or when informed of amendment by GNAS).
42. EMAS officials will be reimbursed other out of pocket expenses, when on official EMAS business, subject to the approval of a General Committee meeting.

POLICIES AND PROCEDURES

43. The policies and procedures of the Society will be published in the Standing Orders or where more detail is required as a separate document available from the Secretary, Relevant Officer or on the website.
44. The Society, under the management of the general Committee, shall adhere to all policies, procedures and regulations issued by GNAS at all times.
45. The Society shall adopt and implement the GNAS Policy for Safeguarding Children, Young People and Vulnerable Adults for all its activities, full documents are available at www.archerygb.org.

EAST MIDLANDS ARCHERY SOCIETY

CONSTITUTION

This Constitution was adopted by the East Midlands Archery Society in 1982 and amended as follows:

1984

2001(EGM)

2002 when Standing Orders were introduced as an Appendix

2003

2007

EGM March 2009

2010 – Standing Orders only

2011 – Standing Orders removed as an Appendix

This Constitution supersedes and cancels all previous EMAS Constitutions with effect from 2nd April 2011.

GENERAL

1. The Society shall be called the “East Midlands Archery Society” (hereinafter referred to as ‘The Society’).
2. The objects of The Society shall be the promotion and encouragement of archery in all forms other than bow hunting.
3. The income and property of The Society shall be applied towards the promotion and encouragement of archery within The Society’s boundaries, except for an annual contribution to the English Archery Federation (EAF), the values and conditions of which shall be determined at The Society’s Annual General Meeting.
4. The Society’s boundaries are the geographical county boundaries (year 2001) of Derbyshire, Leicestershire and Rutland, Lincolnshire, Northamptonshire and Nottinghamshire, irrespective of any Central Government decision to alter the existing geographical boundaries, unless deemed inappropriate by the membership.
5. The Society shall be recognised as the governing body of archery throughout the Region, in accordance with the Memorandum and Articles of Association and Laws of the Grand National Archery Society (hereinafter referred to as GNAS).
6. The GNAS Rules of Shooting will govern the sport of archery within the Region.
7. The Society
 - a) Shall hold once in each year, in target archery, Regional Championships (Senior and Junior);
 - b) Shall hold where possible a separate Inter-Counties Tournament in target archery;
 - c) May hold Regional Championships in other branches of archery and other Open Tournaments.
8. Only members of The Society may compete for The Society’s Championships.
9. Only members of GNAS or an archer who’s National Society is affiliated to the Fédération Internationale de Tir à l’Arc (FITA) may shoot at a meeting of The Society.

32. At General Committee Meetings;
 - a) Each County Association represented at the Meeting may cast one vote.
 - b) Officers, except the Chairman, each have one vote even if holding more than one position.
 - c) The Chairman shall have only a casting vote.
33. At Executive Meetings;
 - a) Each Executive Officer has one vote.

FINANCE

34. The Treasurer will be responsible for preparing and presenting to the AGM, a Balance Sheet showing the financial position of the Society on 31st December of the preceding year, together with an Income and Expenditure Account ending on that day.
35. The Treasurer will recommend to the AGM the Affiliation Fees for the forthcoming year.
36. A copy of the Balance Sheet and Income and Expenditure Account, duly certified by the Account Checker(s), will be sent with the AGM Agenda to each County Secretary (County Secretaries to cascade to County Clubs), General Committee Member and Individual Member.
37. Redistribution of EMAS Assets/Monies;
 - a) In the event of the EMAS Region ceasing to exist as a Society, all assets/monies will be placed with GNAS, to hold in trust until a new East Midlands Regional Society is formed. Only those Counties in the new Regional Society will be able to claim back assets/monies from GNAS.
 - b) If all English Regions cease to exist by consent or agreement with GNAS and English Archers, all EMAS assets/monies, based on per-capita, shall be transferred to the Counties as referred to in Item 4.
38. The Secretary, Treasurer and Tournament Advisor will be paid an Honorarium (in arrears of 1 year) at the AGM. Honoraria shall be reviewed each year at the AGM.

- d) Make a proposal on any matter within The Society's competence in relation to GNAS. All such proposals must be in writing and received by the Secretary 21 days before the meeting. The Secretary shall insert all such items on the Agenda. The Agenda shall be distributed so as to be received by County Secretaries at least 14 days before the Annual General Meeting (County Secretaries to cascade to County Clubs).

- 28. The General Committee may, or at the request of any Two County Associations, shall call an Extraordinary General Meeting (EGM). At least 14 days notice of an EGM, together with the business to be transacted, shall be sent to all General Committee Members, Individual Members and County Secretaries (County Secretaries to cascade to County Clubs). Only business so notified may be transacted. In the event of a GNAS EGM being called, the period of notice may be reduced to seven days and only matters relevant to the GNAS EGM will be discussed.

QUORUM AT MEETINGS

- 29. A Quorum will be;
 - a) Annual General Meeting, Extraordinary General Meeting and General Committee Meeting – 2 Executive Officers and representatives of 3 County Associations.
 - b) Executive Committee Meetings – 2 Executive Officers.

VOTING AT MEETINGS

- 30. Proxy voting is not permitted.
- 31. At all General Meetings;
 - a) Each Individual Member has one vote.
 - b) Each Junior Club, School Club and Club for the Disabled shall be represented by their Club Delegate who has votes on the basis of one vote for every Associate Member as directed by the Club Membership.
 - c) Associate Members are represented by their Club Delegate who has votes on the basis of one vote for every Associate Member as directed by the Club Membership.
 - d) The Chairman shall have only a casting vote.

- 10. The General Committee shall have the authority to legislate for any point not provided for by this Constitution, subject to ratification by a General Meeting and shall be the sole authority for the interpretation of this Constitution, subject to the provisions of paragraph 2.

MEMBERSHIP

- 11. All members of The Society, except Honorary Members, must be members of GNAS.
- 12. The classes of The Society's membership are;
 - a) Senior and Junior Associate Member, affiliated through Club and County.
 - b) Senior and Junior Individual Member affiliated directly to The Society.
 - c) Honorary Member, whose affiliation fees to The Society **is** waived. Any person, whether of British or Foreign nationality, whom The Society may wish to honour for distinguished service in the cause of archery in the Region, may be elected at a General Meeting of The Society as an Honorary Member for Life. Nomination of such election shall be made to the General Committee who will make a recommendation to the General Meeting. The nomination must include the citation of distinguished service to The Society.
 - d) Junior and School Clubs and Clubs for the disabled, conforming to the GNAS definition of such clubs.
- 13. All members shall accept the jurisdiction of The Society and shall conform to such Conditions, Rules and Regulations as may be determined by The Society from time to time.

AFFILIATION FEES

- 14. All affiliation fees will be determined at the Annual General Meeting in the following Proportions;
 - a) Junior Associate Member – One Half Senior Associate Member.
 - b) Individual Member (Senior or Junior) – One and a Half times Senior Associate Member.
 - c) Junior and Schools Clubs - Three times Senior Associate Member. No fees are payable from clubs for the disabled as defined by GNAS.

15. All affiliation fees must be in the hands of the Regional Treasurer by the collection date of that for GNAS.

MANAGEMENT

16. The management of The Society's affairs shall be vested in a General Committee.
17. The General Committee shall comprise;
- a) Executive Officers.
 - b) One Representative from each of the Five Counties.
Plus Regional Officers;
 - c) Regional Coaching Organiser.
 - d) Regional Judge Liaison Officer.
 - e) Regional Development Officer.
 - f) Regional Records Officer.
 - g) Regional Field Representative (GNAS Field Delegate).
 - h) Regional Tournament Advisor.
 - i) English Archery Federation Representative.
 - j) Regional Junior Representative.
 - k) Regional Child Protection Officer
 - l) Regional Publicity Officer
18. All General Committee Members must be members of The Society.
19. The General Committee may co-opt any member of The Society on to the Committee but without voting rights.
20. The General Committee may set up sub-committees and delegate to them such powers as are deemed appropriate.
21. The Executive Officers shall comprise;
- a) Chairman.
 - b) Secretary.
 - c) Treasurer.
- Who shall be different people.
Additionally there shall be a Vice-Chairman who, while not forming part of the Executive in his/her own right, shall, when substituting for the Chairman, assume the full Executive powers of the Chairman.

22. Any two of the Executive Officers shall have the authority to act for The Management of The Society provided they try to inform the other Executive Officer (the agreement of this officer is not required), provided;
- a) They do not conflict with prior decision of a General Meeting or General Committee.
 - b) A report of all decisions is made to the next General Committee Meeting

ELECTION OF OFFICERS

23. All Executive Officers and Regional Officers shall be elected at The Society's Annual General Meeting, or at a General Meeting, until the following Annual General Meeting or until being removed from office at an Extraordinary General Meeting (those Regional Officers positions not filled may be appointed at a later General Committee Meeting).
24. The Account Checker(s) shall be elected at The Society's Annual General Meeting. A replacement may be appointed by the Executive Committee should this become necessary. The Account Checker(s) are to be from different Clubs to each other and to that of the Treasurer.
25. Nominations for Executive Officers and Account Checker(s) shall be in the hands of the Secretary at least seven days before the Annual General Meeting. Only in the event of there being no written nominations for a particular post shall nominations be taken from members present at the meeting.

MEETINGS

26. The Annual General Meeting shall be held in March each year, at a time and place to be determined by the General Committee, and the Secretary will give notice of the Annual General Meeting along with a copy of the balance sheet, to all General Committee Members, Individual Members and County Secretaries, 42 days before the meeting. (County Secretaries to cascade to County Clubs).
27. Any two Members of The Society may;
- a) Propose alterations to The Society's Constitution.
 - b) Nominate Honorary Members.
 - c) Make a proposal on any matter relevant to Archery within The Region.